

1 SCHOOL ADMINISTRATIVE UNIT #13
2 SCHOOL BOARD MEETING
3 TUESDAY, OCTOBER 13, 2015 – 6:00 PM
4 RUTH V. CHICK MEMORIAL LIBRARY – MADISON ELEMENTARY SCHOOL
5 DRAFT MINUTES
6

7 Board members attending: Lisa Charrette, Jim Curran, Dave Farley, Sloane Jarell, Cheryl
8 Littlefield, Dennis Quinn, Jen Viger, Jack Waldron
9

10 Others attending: Superintendent Lou Goscinski, Student Services Director Raina Chick,
11 Business Administrator Chuck Bates
12

13 CALL TO ORDER: Jack Waldron called the meeting to order at 6:03 PM. All present pledged
14 allegiance to the flag.

15 APPROVAL OF AGENDA: Motion by Jim Curran to approve the agenda, seconded by Sloane
16 Jarell. The motion passed unanimously.

17 APPROVAL OF MINUTES

- 18 1. SAU #13 Board Meeting - August 18, 2015: Motion by Jim Curran to approve the
19 minutes of August 18, seconded by Cheryl Littlefield. The motion passed unanimously.

20 ACCEPTANCE OF CONSENT AGENDA: Motion by Lisa Charrette to accept the Consent
21 Agenda, seconded by Jim Curran. The motion passed unanimously.

- 22 A. 2015-2016 Expenditure Report
23 B. 2014-2015 Fund Balance Report
24 C. FY 14 Audit

25 PUBLIC INPUT: None.

26 CHAIRPERSON'S REPORT

- 27 A. Future SAU #13 Joint Board Meetings
28 1. 11-17-15 (Tamworth) @6:00 PM: Public Hearing followed by School Board Meeting
29 2. 3-22-16 (Freedom) @6:00 PM
30 3. 6-21-16 (Madison) @6:00 PM

31 BUSINESS ADMINISTRATOR'S REPORT: None

32 DIRECTOR OF STUDENT SERVICES' REPORT: None

33 SUPERINTENDENT'S REPORT: None

34 SCHOOL BOARD BUSINESS

- 35
36 A. Approval of SAU #13 Technology Plan
37

38 Motion by Jim Curran to approve the SAU #13 Technology Plan as presented, seconded
39 by Lisa Charrette. Discussion followed. Jim Curran asked about the monitor and
40 computer for the boardroom at the SAU office. Chuck Bates explained that the SAU hosts
41 seminars, presentations, and board meetings in that room and their intent was to have a
42 larger monitor on the wall such as a 42-inch monitor as recommended by Rastech. He
43 said the desktop currently in that room is borrowed from Tamworth. Lisa Charrette
44 suggested that instead of switching from a desktop to a laptop they might want to
45 consider a docking station. Chuck said that is definitely an option. Dennis Quinn said he
46 had a monitor that he could donate to the SAU. Jack Waldron noted that a donated
47 monitor would decrease the amount of funding the SAU would require and suggested
48 that this be looked into and then voted on at the November meeting. The board agreed
49 with this. The motion to approve the SAU #13 Technology Plan passed unanimously.
50

51 B. Review Preliminary SAU #13 2016-2017 Operating Budget:

52
53 Motion by Jim Curran to accept the preliminary 2016-2017 Operating Budget, seconded
54 by Cheryl Littlefield. Discussion followed. It was noted that the budget included raises
55 for SAU staff with associated benefits. The need for fireproof file cabinets was discussed.
56 Raina Chick noted that there are still archived records in the SAU office that we are
57 legally required to protect for a number of years, as well as accounting and personnel
58 files. It was noted that a line has been added to the budget in the amount of \$300 for the
59 joint board secretary. The total increase is 2.29%. The motion to accept the preliminary
60 SAU #13 2016-2017 Operating Budget passed unanimously.
61

62 C. Approve Preliminary SAU #13 Operating Budget for Posting and Public Hearing:

63
64 Motion by Cheryl Littlefield to approve the Preliminary Operating Budget for posting
65 and public hearing, seconded by Sloane Jarell. Discussion followed. A default budget was
66 discussed. Jack Waldron said he looked upon the default budget as a mechanical
67 calculation which is in process. Board members were told they would see the default
68 budget before the public hearing. The motion to approve the Preliminary Operating
69 Budget for posting and public hearing passed unanimously.
70

71 D. Designate Committee to Negotiate Superintendent's Contract: Committee members
72 volunteering to negotiate the superintendent's contract are Jim Curran, Jen Viger, and
73 Dave Farley.
74

75 PUBLIC INPUT: None.
76

77 NON-PUBLIC SESSION: Motion by Sloane Jarell to enter non-public session pursuant to RSA
78 91-A: 3, II (a), (b), & (c), seconded by Jim Curran. On a roll call vote, the board entered non-
79 public session at 6:30 PM.
80

81 Lisa Charrette - Aye
82 Jim Curran - Aye
83 Dave Farley - Aye
84 Sloane Jarell - Aye
85 Cheryl Littlefield - Aye
86 Dennis Quinn - Aye
87 Jen Viger - Aye
88 Jack Waldron - Aye

89
90 The Ayes have it.

91
92 A. Personnel Matters: SAU employee contracts were discussed.

93
94 1. Motion by Jim Curran to move money from staff development into dental
95 insurance for Superintendent Lou Goscinski, seconded by Dave Farley. The
96 motion passed unanimously.

97
98 2. Motion by Jim Curran to accept a contract for Director of Student Services Raina
99 Chick as discussed, seconded by Dennis Quinn. The motion passed 7-0-1 with 1
100 opposed.

101
102 3. Motion by Cheryl Littlefield to approve a 2-year contract for Business
103 Administrator Chuck Bates with terms as proposed to the Superintendent, the
104 second year being a range of 2.5% to 3%. Seconded by Jim Curran. The motion
105 passed unanimously.

106
107 Motion by Jim Curran to come out of non-public session, seconded by Dave Farley. On a roll call
108 vote the board came out of non-public session at 7:00 PM:

109
110 Lisa Charrette - Aye
111 Jim Curran - Aye
112 Dave Farley - Aye
113 Sloane Jarell - Aye
114 Cheryl Littlefield - Aye
115 Dennis Quinn - Aye
116 Jen Viger - Aye
117 Jack Waldron - Aye

118
119 The Ayes have it.

120
121 ACTION AS A RESULT OF NON-PUBLIC SESSION

122
123 A. ANNOUNCEMENTS: The board approved one employee contract and discussed a
124 second one.

125
126 ADJOURNMENT: Motion by Jim Curran to adjourn, seconded by Dennis Quinn. The motion
127 passed unanimously and the meeting adjourned at 7:01 PM.

128
129 SAU #13 Joint Board Meeting
130 Draft Minutes
131 Respectfully submitted,

132
133 Patricia Ambrose
134 Recording Secretary