

SCHOOL ADMINISTRATIVE UNIT #13  
PUBLIC HEARING AND SCHOOL BOARD MEETING  
TUESDAY, NOVEMBER 17, 2015 – 6:00 PM  
K.A. BRETT SCHOOL LIBRARY, TAMWORTH  
APPROVED MINUTES

CALL PUBLIC HEARING TO ORDER: Chair Jack Waldron called the Public Hearing to order at 6:06 PM.

PUBLIC HEARING (RSA 194-C: 10) ON PRELIMINARY  
SAU #13 FY 17 BUDGET (RSA 194-C: 9)

Business Administrator Chuck Bates gave an overview of the proposed 2016-2017 SAU #13 budget by function, with total operational expenditures of \$685,942. He explained that no money is to be voted from the fund balance this year, therefore we backed out of the IDEA grant of \$164,641 as revenue. He said the distribution of \$685,942 to be raised by Freedom, Madison, and Tamworth is as follows: Freedom, \$173,903; Madison, \$237,419; and Tamworth, \$274,620.

Chuck presented a four-year history of apportionment for the SAU #13 budget showing the amounts being apportioned already reduced by the fund balance; however this year there is no money going back from the fund balance. He said the actual increase in the budget is \$15,368 or 2.29%, with the vast majority of the increase due to salaries and benefits. He said nothing has changed since the October meeting.

As for the default budget, Chuck said the total operational expenditures to be allocated to the districts is \$678,670, with the distribution as follows: Freedom, \$172,059; Madison \$234,903; Tamworth, \$271,709. Brett Taylor asked if Chuck had factored in everything that could be factored into the default budget, and Chuck said he had.

There were no further questions.

CLOSING OF PUBLIC HEARING

Jack Waldron declared the Public Hearing closed at 6:13 PM.

SAU #13 REGULAR SCHOOL BOARD MEETING

Board members attending: Lisa Charrette, Dave Farley, Sloane Jarell, Cheryl Littlefield, Dennis Quinn, Helen Steele, Brett Taylor, Jack Waldron

Others attending: Superintendent Lou Goscinski, Student Services Director Raina Chick, Business Administrator Chuck Bates

CALL TO ORDER: Chair Jack Waldron called the meeting to order at 6:13 PM. All present pledged allegiance to the flag.

APPROVAL OF AGENDA: Motion by Dave Farley to approve the agenda, seconded by Helen Steele. There was one addition under the Business Administrator's Report, "C. Signatures for DRA." With this change the motion to approve the agenda passed unanimously.

#### APPROVAL OF MINUTES

1. SAU #13 Board Meeting – 10-13-15: Motion by Dennis Quinn to approve the minutes of 10-13-15, seconded by Lisa Charrette. The motion passed 6-2 with 2 abstentions.

ACCEPTANCE OF CONSENT AGENDA: Motion by Helen Steele to accept the Consent Agenda, seconded by Lisa Charrette. The motion passed unanimously.

- A. 2015-2016 Expenditure Report
- B. FY 14 Audit Completed: Correspondence

PUBLIC INPUT: None.

#### SCHOOL BOARD BUSINESS:

- A. Vote to Adopt SAU #13 FY 17 Budget: Motion by Helen Steele to adopt the SAU #13 FY 17 budget, seconded by Sloane Jarell. The motion passed unanimously.
- B. Vote to Adopt FY 17 Apportionments for Each Constituent School District of SAU #13: Motion by Helen Steele to adopt the FY 17 apportionments for each constituent school district, seconded by Cheryl Littlefield. The motion passed unanimously.

#### CHAIRPERSON'S REPORT

- A. Next SAU #13 Joint Board Meeting: 3-22-16 @ 6:00 PM, 6<sup>th</sup> Grade Classroom, Freedom Elementary School
- B. Superintendent Evaluation Committee

Motion by Lisa Charrette to approve the Superintendent Evaluation Committee with a representative from each district, seconded by Cheryl Littlefield. The motion passed unanimously.

#### BUSINESS ADMINISTRATOR'S REPORT

- A. Follow-up to Technology Discussion Held at October Board Meeting: Chuck said at the last meeting we presented our first tech plan and there was a discussion of using the fund balance for tech purchases, which was put on hold as questions came up, including the possible donation of a monitor by Dennis Quinn. He said unfortunately it turned out that the monitor was not suitable. Chuck said the final version of the tech plan including a replacement schedule is in the board packet. A few purchases were recommended such as a PC for the board room, a monitor for the wall, and a monitor for the front desk receptionist. He said the first two PC's on the replacement schedule are for the Lead Accountant and the Finance Assistant.
- B. Using Unreserved Fund Balance for Technology Purchases

Motion by Cheryl Littlefield to approve using the Unreserved Fund Balance of \$2,650 for SAU #13 technology purposes, seconded by Dennis Quinn. The motion passed unanimously.

C. Signatures for the DRA: Forms for the NH DRA were passed out for board signatures.

DIRECTOR OF STUDENT SERVICES' REPORT: No report.

SUPERINTENDENT'S REPORT:

- A. School Care Update: Superintendent Lou Goscinski discussed health insurance plans by School Care. He said our current plan is a Green Plan, an HMO. He said continuing with this plan next year would trigger a "Cadillac tax" for this plan which we are trying to avoid. He said next year all four CBA's will be up at that time and we'll be negotiating around health. He discussed alternative plans such as the Yellow Plan, a consumer-based plan, and the Orange Plan, which is open access. He said the Orange Plan has the greatest deductions and more out-of-pocket maximums, along with a health savings account. He said the administration is working with School Care to have a representative come in March and provide the latest information as well as educational sessions for employees and board members. Chuck Bates said this is a significant change but we have to avoid the Cadillac tax at all costs. He said the majority of school districts in NH will go with the Yellow or Orange Plan. Lou said there will be more information to come on this.
  
- B. Disposal of Surplus Equipment: Lou said the SAU has used equipment which we are trying to sell or donate or take to the dump.

Motion by Sloane Jarell to move the SAU surplus equipment, seconded by Cheryl Littlefield. The motion passed unanimously.

PUBLIC INPUT: None.

NON-PUBLIC SESSION: Motion by Cheryl Littlefield to enter non-public session pursuant to RSA 91-A: 3, II (a), (b), & (c), seconded by Helen Steele. On a roll call vote the board entered non-public session at 6:35 PM.

Lisa Charrette - Aye  
Dave Farley - Aye  
Sloane Jarell - Aye  
Cheryl Littlefield - Aye  
Helen Steele - Aye  
Dennis Quinn - Aye  
Brett Taylor - Aye  
Jack Waldron - Aye

The Ayes have it.

A. Personnel Matters: Discussed.

Motion by Helen Steele to accept the resignation of Raina Shearer Chick effective June 30, 2017, seconded by Cheryl Littlefield. The motion passed unanimously.

Motion by Sloane Jarell to come out of non-public session, seconded by Cheryl Littlefield. On a roll call vote the board came out of non-public session at 6:40 PM.

Lisa Charrette - Aye  
Dave Farley – Aye  
Sloane Jarell – Aye  
Cheryl Littlefield – Aye  
Helen Steele - Aye  
Dennis Quinn – Aye  
Brett Taylor - Aye  
Jack Waldron – Aye

The Ayes have it.

ACTION AS A RESULT OF NON-PUBLIC SESSION

A. Announcements: The board accepted Raina Shearer Chick’s resignation effective June 30, 2017.

ADJOURNMENT: Motion by Cheryl Littlefield to adjourn, seconded by Dennis Quinn. The motion passed unanimously and the meeting adjourned at 6:45 PM.

SAU #13 Joint Board Meeting  
Approved Minutes

Respectfully submitted,

*Patricia Ambrose*

Patricia Ambrose  
Recording Secretary