

1 SCHOOL ADMINISTRATIVE UNIT #13
2 SCHOOL BOARD MEETING
3 MONDAY, MARCH 27 – 7:00 PM
4 FREEDOM ELEMENTARY SCHOOL
5 ART CLASSROOM
6 DRAFT MINUTES
7

8 Board members attending: Diane Bossi, Lisa Charrette, Jim Curran, Wendy Grzesik, Annie-Rae
9 Marques, Kathi Padgett, Dennis Quinn, Katy Shackford, Helen Steele, Jen Viger, Jack Waldron,
10 Jen Westover

11
12 Others attending: Superintendent Lou Goscinski, Business Administrator Chuck Bates

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14 CALL PUBLIC HEARING TO ORDER: Superintendent Lou Goscinski called the meeting to
15 order at 7:00 PM.

16 INTRODUCTIONS: The board was introduced. All present pledged allegiance to the flag.

17 SCHOOL BOARD REORGANIZATION

18 A. Election of School Board Chairperson: Jack Waldron.

19 Motion by Jim Curran to nominate Jack Waldron as chairperson, seconded by Kathi
20 Padgett. The motion passed unanimously.

21 B. Election of School Board Vice-Chairperson: Jen Viger.

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23 Motion by Helen Steele to nominate Jen Viger as vice chairperson, seconded by Jim
24 Curran. The motion passed unanimously.

25
26 C. Election of Treasurer: Jim Curran.

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28 Motion by Wendy Grzesik to nominate Jim Curran as treasurer, seconded by Annie-Rae
29 Marques. The motion passed unanimously.

30
31 D. Board assignments

- 32 1. Manifest Signers (2 & 1 Alternate): Jim Curran as treasurer, Wendy Grzesik, and
33 alternate Kathi Padgett.

34
35 Motion by Jim Curran to nominate Wendy Grzesik, seconded by Jen Westover. The
36 motion passed unanimously.

37 Motion by Jim Curran to nominate Kathi Padgett as alternate, seconded by Helen
38 Steele. The motion passed unanimously.

- 39
40 2. SAU 9 Budget Committee (1): Deferred.

- 41 3. NSBA Delegate: Deferred to the fall. Will be on the October agenda with the date of
42 the meeting.

43 APPROVAL OF AGENDA: Motion by Helen Steele to approve the agenda, seconded by Annie-
44 Rae Marques. There was one addition under New Board Business: "B. Stipends." With this
45 addition the agenda as amended was approved unanimously.

46 APPROVAL OF MINUTES

47 1. SAU #13 Public Hearing and Regular Board Meeting 11-22-16 (Madison): Motion by
48 Helen Steele to approve the minutes of 11-22-16, seconded by Annie-Rae Marques. The
49 motion passed 6-0-6, with 6 abstentions.

50 PUBLIC INPUT: None.

51 CHAIRPERSON'S REPORT

52 A. Calendar

- 53 1. Next SAU #13 Joint School Board Meeting: 6-19-17 @ 7:00 PM, Madison Elementary
54 School, Music Room (**Note: this was changed from Tuesday, June 20 to**
55 **Monday, June 19**).
- 56 2. Ransomware Follow-up: Jack Waldron updated the board on the ransomware attack
57 last October on SAU computers. He said the insurance company set us up with a law
58 firm and cybersecurity consulting firm who handled negotiations. He said the
59 cybersecurity firm did an analysis and found no evidence of any personal information
60 having been taken and they determined that under RSA 359-C, the Right to Privacy
61 Act, this incident did not meet the definition of a security breach.

62 BUSINESS ADMINISTRATOR'S REPORT

63 A. FY 17 Budget Expenditure Report: Business Administrator Chuck Bates handed out
64 an updated SAU #13 Expenditure Report with two added columns on the right-hand
65 side, including a "Potential Exposure" column which shows amounts that are
66 expected to be spent, with a balance of \$18,513.76. This, subtracted from the Grand
67 Total of \$52,965.68, leaves a projected budget balance of \$34,451.92. He said this is
68 mainly due to having a part-time student services director when full-time was
69 budgeted, and different health insurance plans. Chuck outlined items that need to be
70 replaced in the SAU office such as the sink and cabinet in the back room at a cost of
71 roughly \$1,000; replacing Mike and Susan's computers (towers only), a potential
72 cost of \$1,600; a new work area for Linda in the office reception area, about \$2,000;
73 and new file cabinets.

74 Motion by Jim Curran to move forward with the computer towers for Susan and Mike; the sink,
75 not to exceed \$1,000; and a new reception area desk/workstation not to exceed \$2,000.
76 Seconded by Lisa Charrette. The motion passed unanimously.

77 There was a discussion about the Infinite Visions grant management module. This
78 discussion will continue at the June meeting and there will be more information on it in the
79 June board packet.

80 B. SAU Bid Notices: Chuck said we have had the current auditor for 5 years and they
81 have worked well with the districts.

82 Motion by Jim Curran to continue with the current auditor, seconded by Annie-Rae Marques.
83 The motion and second were withdrawn.

84 Wendy Grzesik said we've had a set price for this auditor for these 5 years. Chuck said we will get
85 a request for cost and bring it to the June meeting. Jim Curran said this should also be on the
86 agenda for each district meeting.

87 Chuck said he'd like to solicit bids for a new copier rather than posting a formal RFP (Request
88 for Proposal). The board agreed with this. Chuck said he will bring the bids to the next meeting.

89 SUPERINTENDENT'S REPORT

90 A. Disposal of Surplus Equipment: Superintendent Lou Goscinski said we have surplus
91 equipment we need to dispose of following the school districts' policies to advertise,
92 donate, or trash these items. Jim Curran said some districts use Motorola radios and
93 suggested offering the radio to them first.

94 Motion by Jim Curran to dispose of surplus items according to policy, seconded by Helen Steele.
95 The motion passed unanimously.

96 B. Special Education Administrator Search Committee & Timeline: In the board packet.
97 Lou said we've advertised the position and got 6 applications. He said he would like to
98 establish a search committee by April 3 and recommended 7 members to include
99 himself, Chuck Bates, all three school principals, an SAU board member, and School
100 Psychologist Mary Pat Devine. He said there will be first interviews and second
101 interviews, and there will be a committee meeting to select finalist(s) to recommend to
102 him; that would complete the committee's work. He said on June 19 we will discuss this
103 in non-public session. Jack Waldron asked for a volunteer from the board. It was agreed
104 that Jim Curran will be the board member representative on the committee, with Kate
105 Shackford as backup. Jen Viger suggested leaving the search open for a while. Jack
106 Waldron suggested starting with the 6 applicants and then, if necessary, to restart the
107 process.

108 SCHOOL BOARD BUSINESS

109 *New*

110 A. Repair to SAU Roof: Jack Waldron said Tamworth is going to replace the roof of the SAU
111 wing of the building. He said under the terms of the lease, the lease can be increased to
112 share in the cost of capital improvements. He said they will get an estimate of the square
113 footage, but 58% of the roof is over the SAU. He said the estimated price of the roof work
114 is \$45,000, but we'll have hard numbers at the June meeting. He said Tamworth is going
115 to pay as part of our CIP plan; we are just letting you know what is going on. Wendy
116 Grzesik asked if anything else needed to be done in that part of the building, and Jack
117 said the security entrance, which has already been done.

118

119 B. Stipends: Jim Curran suggested offering a stipend to board officers. This was discussed.
120 Motion by Kathi Padgett for each board officer (chair, vice chair, treasurer, and one
121 manifest signer), to receive a stipend of \$500, seconded by Annie-Rae Marques. This was
122 discussed further. The motion and second were withdrawn.

123 BOARD COMMENTS: Jim Curran said the Madison board is meeting next Monday night at
124 6:00 PM at the Madison Elementary School and there will be a presentation by KMS Principal
125 Biche on standards-based grading. He invited any interested board members from other
126 districts to attend this meeting as well as the May board meeting, when there will be a
127 presentation by the Siemens Company on energy savings. Wendy Grzesik suggested that if any
128 other districts are having presenters, to reach out to other districts and invite them to attend.
129 Jim Curran suggested putting a placeholder on each SAU Board agenda for information from
130 each district.

131
132 There was a discussion of the superintendent's evaluation. Jack Waldron said last year we had
133 an evaluation subcommittee.

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135 Motion by Jim Curran to use the same procedure as last year with a superintendent's evaluation
136 subcommittee with Jack Waldron as sub-chair, seconded by Wendy Grzesik. The board agreed
137 that other members of the subcommittee will be Jim Curran, Jen Viger, and Kathi Padgett as
138 alternate. The motion passed unanimously.

139
140 ADJOURNMENT: Motion by Jim Curran to adjourn, seconded by Kathi Padgett. The motion
141 passed unanimously and the meeting adjourned at 8:12 PM.

142
143 SAU #13 Joint Board Meeting
144 March 27, 2017

145
146 Draft Minutes
147 Respectfully submitted,

148
149 Patricia Ambrose
150 Recording Secretary