

1 SCHOOL ADMINISTRATIVE UNIT #13
2 SCHOOL BOARD MEETING
3 TUESDAY, MARCH 17, 2015 – 6:00 PM
4 MADISON ELEMENTARY SCHOOL, ROOM 151
5 DRAFT MINUTES
6

7 Board members attending: Chair Ray O'Brien, Todd Desmarais, Sloane Jarell, Dan Micciulla,
8 Dennis Quinn, Helen Steele, Jen Viger, Jack Waldron
9 Others attending: Superintendent Lou Goscinski, Business Administrator Chuck Bates
10

11 CALL TO ORDER BY SUPERINTENDENT GOSCINSKI: Superintendent Goscinski called the
12 meeting to order at 6:08 PM.

13 SCHOOL BOARD REORGANIZATION: Before the reorganization of the board Jack Waldron
14 introduced new Tamworth board member Dave Farley, who did not participate in the meeting
15 because he was not yet sworn into office.

- 16 A. Election of School Board Chairperson: Motion by Jack Waldron to elect Ray O'Brien
17 Chairperson, seconded by Sloane Jarell. The motion passed unanimously.
18 B. Election of School Board Vice-Chairperson: Motion by Ray O'Brien to nominate Jack
19 Waldron as Vice-Chairperson, seconded by Sloane Jarell. The motion passed
20 unanimously.
21 C. Board Assignments:
22 1. Manifest Signers (2 & 1 Alternative): Motion by Dennis Quinn to nominate Dan
23 Micciulla as manifest signer, seconded by Sloane Jarell. The motion passed
24 unanimously. Motion by Ray O'Brien to nominate Jim Curran as manifest signer,
25 seconded by Sloane Jarell. The motion passed unanimously. Chair O'Brien appointed
26 Wendy Grzesik as alternate manifest signer.
27 2. SAU #9 Budget Committee (1): This will be on the agenda for the next meeting. More
28 information will be provided on the total number of votes.

29 APPROVAL OF AGENDA: Motion by Sloane Jarell to approve the agenda, seconded by Dan
30 Micciulla. The motion passed unanimously.

31 APPROVAL OF MINUTES

- 32 1. 11-18-14 SAU Board Meeting & Public Hearing: Motion by Dennis Quinn to approve the
33 minutes of 11-18-14, seconded by Helen Steele. There was a typo in the spelling of a name
34 and one incorrect vote count on a motion. With these corrections the amended minutes
35 were approved 6-2 with 2 abstentions.

36 PUBLIC INPUT: None.

37 CHAIRPERSON'S REPORT

- 38 A. Calendar
39 1. Next SAU #13 School Board Meeting: 6-16-15 (changed from 4-14-15) @ 6:00 PM,
40 Freedom Elementary School, 6th Grade Classroom.

- 41
42 2. Set Future Meeting Dates: Lou Goscinski proposed having a meeting in October,
43 November (with a public hearing), March (to evaluate the superintendent), and June
44 (to end the fiscal year and nominate staff).

45
46 Motion by Todd Desmarais to have an SAU meeting in October, November, March,
47 and June, on the Tuesday of the week with the 3rd Thursday. Seconded by Dan
48 Micciulla. The motion passed unanimously.

49 BUSINESS ADMINISTRATOR'S REPORT

50 A. FY 15 Budget Expenditure Report: In the board packet. Business Administrator Chuck
51 Bates noted that the Expenditure Report indicates a budget over-run of \$8,611.55 due to
52 the hiring of a full-time business administrator, which was a planned departure from the
53 budget. He said at the October SAU Joint Board meeting it was projected that there
54 would be an unreserved fund balance of \$47,505 to offset the proposed 2015-2016
55 budget, and at the November meeting a vote was taken to approve the use of surplus
56 funds to go towards the incremental cost of hiring a full-time BA, projected to be
57 \$30,611. Chuck said other monies should become available as well. He said there are still
58 a couple of things to be encumbered.

59
60 B. E-Rate: 2 categories: Chuck Bates described two categories of E-rates:
61 1. Telecommunication services – long distance service and internet access. The E-rate
62 funding for these services is being phased out over a 5-year period. The
63 reimbursement for qualifying services was 100% but dropped 20% this year and will
64 continue dropping by 20% each year until it goes away.
65
66 2. Network access or infrastructure costs or any networking gear such as switches,
67 routers, etc. This has been an untapped funding source for SAU #13 to date. This
68 would qualify for 80% reimbursement and would carry forward each year. Chuck
69 said working with Rastech, we made up a wish list of wireless access points for each
70 of the 3 school buildings to increase the Wi-Fi coverage throughout the buildings. He
71 said if we get approved we would be reimbursed for up to 80% of the cost. He said his
72 recommendation is to not purchase these unless we get the approval for
73 reimbursement.

74
75 C. FY 13 Audit: Update: Chuck said there are still some finalizations to do on the SAU #13
76 FY 13 audit and we expect to have it wrapped up by the end of next week or the
77 beginning of the one after. He said the FY 14 audit is well underway in all 3 districts and
78 we are on plan to be up to speed with the FY 15 audits this summer.

79
80 D. Kennett Tuition: There will be a meeting to discuss Kennett tuition at 5:15 PM on May
81 21, just prior to the next SAU #9-SAU #13 joint meeting. Chuck said we've been
82 reviewing attendance reports from Kennett and we will talk to each individual board
83 about what to do with the information that we are receiving.

84 SUPERINTENDENT'S REPORT

85 A. SAU #13 Calendar Draft: Superintendent Lou Goscinski said he was proposing a
86 calendar differing from the SAU #9 calendar and he will bring this to each board
87 individually for approval. He pointed out some of the differences such as the starting
88 day of school for each SAU. He noted some of the advantages and disadvantages of
89 this. This will be brought to the individual boards.
90

91 B. Business Administrator Job Description: in board packet.

92
93 Motion by Dennis Quinn to approve the Business Administrator job description,
94 seconded by Dan Micciulla. The motion passed unanimously.

95 PUBLIC INPUT: None.
96

97 NON-PUBLIC SESSION: Motion by Dan Micciulla to move into non-public session pursuant to
98 RSA 91-A: 3, II (a), (b), & (c). Seconded by Dennis Quinn. On a roll call vote the board moved
99 into non-public session at 6:56 PM.

100 Ray O'Brien – Aye
101 Todd Desmarais – Aye
102 Sloane Jarell – Aye
103 Dan Micciulla – Aye
104 Dennis Quinn – Aye
105 Helen Steele – Aye
106 Jen Viger – Aye
107 Jack Waldron - Aye
108

109 A. Personnel Matters: Evaluation of Business Administrator

110
111 Motion by Helen Steele to approve the Superintendent's evaluation of the Business
112 Administrator, seconded by Dan Micciulla. The motion passed unanimously.
113

114 There was a discussion concerning how evaluations are done. Some suggestions were made for
115 the April board meetings in each district.
116

117 Motion by Dan Micciulla to come out of non-public session, seconded by Dennis Quinn. The
118 motion passed unanimously and the board came out of non-public session at 7:35 PM.

119 ADJOURNMENT: Motion by Dennis Quinn to adjourn, seconded by Helen Steele. The motion
120 passed unanimously and the board adjourned at 7:35 PM.

121 SAU 13 Joint Board Meeting
122 Draft Minutes
123 Respectfully submitted,
124

125 Patricia Ambrose
126 Recording Secretary