

SCHOOL ADMINISTRATIVE UNIT #13  
SCHOOL BOARD MEETING  
TUESDAY, JUNE 16, 2015 – 6:00 PM  
FREEDOM ELEMENTARY SCHOOL  
APPROVED MINUTES

Board members attending:, Gail Bizer, Lisa Charrette, Jim Curran, Todd Desmarais, Dave Farley, Wendy Grzesik, Sloane Jarell, Cheryl Littlefield, Ray O'Brien, Dennis Quinn, Helen Steele, Jen Viger, Jack Waldron

Others attending: Superintendent Lou Goscinski, Special Education Administrator Raina Shearer Chick, Business Administrator Chuck Bates

CALL TO ORDER: Vice Chair Jack Waldron called the meeting to order at 6:03 PM.

APPROVAL OF AGENDA: Motion by Ray O'Brien to approve the agenda, seconded by Jim Curran. The motion passed unanimously.

APPROVAL OF MINUTES:

1. SAU #13 Board Meeting: March 17, 2015: Motion by Ray O'Brien to approve the minutes, seconded by Dennis Quinn. The motion passed 5-0-6 with 6 abstaining.

ACCEPTANCE OF CONSENT AGENDA: Motion by Jim Curran to accept the Consent Agenda, seconded by Dave Farley. The motion passed unanimously.

- A. NHDOE Letter in Re: Meeting FY 13 Audit Requirements

GENERAL ITEMS

- A. SchoolCare Presentation: Affordable Care Act Implications  
Ms. Lisa Duquette, Executive Director, SchoolCare

A presentation by Ms. Duquette on the potential budgetary and administrative impacts of the Affordable Care Act.

CHAIRPERSON'S REPORT

- A. SAU #13 Budget Timeline: The superintendent noted that we currently have SAU Joint Board meetings planned for October and November and suggested that we should schedule one for August to discuss the basics of the budget.
  1. Set August Date & Location for Preliminary Budget Review: Motion by Jim Curran to schedule an SAU #13 Joint Board meeting on August 18 at 6:00 PM to take place at Calumet to deal with budget issues, seconded by Todd Desmarais. The motion passed unanimously.
- B. Future Meetings

1. 10-13-15 (Madison) @6:00 PM
2. 11-17-15 (Tamworth): Hearing on 2016-2017 Budget @6:00 PM
3. 3-22-16 (Freedom) @6:00 PM
4. 6/21/16 (Madison) @6:00 PM

#### BUSINESS ADMINISTRATOR'S REPORT

- A. FY 15 Budget Expenditure & Projected Fund Equity Reports: Business Administrator Chuck Bates pointed to the bottom line of the Expenditure Report and noted that we are over budget by \$12,108.11. He said we had known we would be over in order to cover for the new Business Administrator position. There was a further discussion of the budget and Chuck said we believe an additional \$3,000 of unencumbered funds will be spent by the end of the year. No action was required by the board. This was FYI.
- B. FY 14 Audit: Update: Chuck said everything that we owed has been submitted and we are expecting a visit in the next couple of weeks and plan to get the audit finalized by the end of July. He said we have already started on the FY 15 audit process.

#### SPECIAL EDUCATION ADMINISTRATOR'S REPORT

- A. Services for Students With Disabilities At The RFCS: Raina Chick said it is our responsibility to provide services for students with individual plans at the Robert Frost Charter School. She said when we created the agenda we didn't have personnel in place but we now have an arrangement with Conway, who has a special educator who has served 2 students of ours this year and starting in September will be able to see students from all 3 districts; this is billed by Conway per district at about \$30 per hour. She said she estimated that the total cost per student for a year would be approximately \$2,000. She said speech therapy is offered by a Madison speech therapist.
- B. Services for English Speakers of other Languages (ESOL): Raina said this is a federally legislated responsibility that is just beginning to affect SAU #13. She said this is not something we've budgeted for in the past but we will have to do so in the future. She said a state office monitors compliance and we are required to evaluate any student who appears to speak a foreign language by an educator who is certified as a teacher of English as a second language. She said if a student is below a certain score in any of 5 areas they are eligible for services, which must be provided by a teacher who is specially certified as an ESOL teacher. She said each of our districts has at least one and mostly two, three, or four students who fall under this category, but they haven't officially been tested yet. If they are found eligible for ESOL services, the standard amount of service is about 2 hours a week, roughly one day a week for a specialist divided in thirds – Freedom, Madison, and Tamworth. She said we will advertise and offer \$50 per hour this would get us to an estimated \$14,400 per year or \$4,800 for each of the 3 districts. She said the other option is to purchase one day a week from North Country Education Services. She said if we were not members it would be a bit more than \$32,000 a year; if we were all members it would be \$20,700 for the year or \$6,900 each. She said she

hoped we could find someone to work for us directly as a contracted service but will have to think about this for the budget in the future. She said we are not allowed to use grant monies or special education monies for this.

#### SUPERINTENDENT'S REPORT

- A. 2015-2016 SAU #13 Meeting Calendar: Superintendent Lou Goscinski handed out a colored-coordinated meeting calendar. It was noted that there was a conflict for the Madison meeting around Labor Day and this will be put on the Madison agenda for the next meeting. In order to avoid having 3 meetings in a week he recommended having the SAU meeting on the 22<sup>nd</sup> of March, 2016 instead of the 15<sup>th</sup> and for the June 2016 meeting to move the SAU meeting to the 21<sup>st</sup> rather than the 14<sup>th</sup>. Board consensus was for the changes as outlined.

Motion by Ray O'Brien to approve the calendar as amended, seconded by Jim Curran. The motion passed unanimously.

- B. SAU Staff Nominations: In the board packet. Motion by Jim Curran to approve the SAU Staff Nominations as presented, seconded by Cheryl Littlefield. The motion passed unanimously.

#### SCHOOL BOARD BUSINESS

- A. SAU #13 Joint Board Representative to SAU #9 Budget Committee: The board consensus was to let this ride for now.

PUBLIC INPUT: None.

Personnel matters: There was a discussion of the process for SAU contracts for budgetary purposes. The superintendent noted that his contract along with that of the Business Administrator and the Special Education Administrator, are all expiring at once a year from now. He suggested staggering the contracts to avoid this in the future and asked for the sense of the board on this. Jack Waldron said we would like to have the superintendent explore a system that would be on a one year, two year, and three year contract, and then going forward they would be staggered. He said this is assuming that people get 3 year contracts, and this is just to give Lou and Chuck information for the August meeting. There was no further discussion.

The board agreed that the process for the superintendent's evaluation, as a numeric evaluation, is not appropriate. Jack Waldron said we have talked about next year having the superintendent do a self-evaluation in February which would go to each board. Under this proposed system each board would go into non-public session as a board and designate someone to meet with the superintendent. He said in August we can work out the details of this proposal. The consensus of the board was that this would be a fair process. Ray O'Brien suggested having the superintendent present goals to the boards and having the boards discuss the goals.

ADJOURNMENT: Motion by Helen Steele to adjourn, seconded by Gail Bizer. The motion passed unanimously and the meeting adjourned at 7:40 PM.

SAU 13 Joint Board Meeting

Approved Minutes  
Respectfully submitted,

*Patricia Ambrose*

Patricia Ambrose  
Recording Secretary