

SCHOOL ADMINISTRATIVE UNIT #13
SCHOOL BOARD MEETING
THURSDAY, JUNE 10, 2014 – 6:00 PM
K.A. BRETT SCHOOL LIBRARY
APPROVED MINUTES

Board members attending: Jim Curran, Todd Desmarais [by telephone], Wendy Grzesik, Sloane Jarell, Dan Micciulla, Ray O'Brien, Charlie Pugh, Dennis Quinn, Helen Steele, Jack Waldron

Others attending: Superintendent Lou Goscinski, Student Services Director Raina Shearer Chick, Lead Accountant Susan Wheeler, Payroll Clerk Mike Wade

CALL TO ORDER: Chair Ray O'Brien called the meeting to order at 6:00 PM with 9 board members present. All present pledged allegiance to the flag. Ray called for a moment of silence in remembrance of Madison board member Bruce Brooks. On behalf of the board and the administration Ray said we are all thankful to Bruce for his decades of service. All agreed that Bruce served as a great example of citizen participation and as an inspiration to all generations.

Motion by Jim Curran to allow Freedom board member Todd Desmarais to participate in the meeting remotely, seconded by Wendy Grzesik. The motion passed 9-0.

APPROVAL OF AGENDA: Motion by Helen Steele to approve the agenda, seconded by Jim Curran. The motion passed 9-0.

APPROVAL OF MINUTES: Motion by Jim Curran to approve the minutes of 4-10-14, seconded by Wendy Grzesik. The motion passed 9-0.

PUBLIC INPUT: None

CHAIRPERSON'S REPORT

A. Calendar

1. Next SAU Joint Board Meeting: 8-19-14 (Madison) @ 6:00 PM

B. Future Meetings

1. 10-14-14 (Freedom) @ 6:00 PM
2. 11-18-14 (Tamworth) @ 6:00 PM (**Note: Public Hearing on 2015-2016 Budget**)

- C. SAU #13 Cooperative Planning Committee: Update: Jack Waldron reported that the committee had met and had voted to recommend to not form a school cooperative district. He said the committee report will be done in the fall. He said we discussed other issues and concluded that we would like to get the benefits of a cooperative district without actually forming the district.

Board member Sloane Jarell arrived at the meeting at 6:03 PM.

FINANCE MANAGER'S REPORT:

- A. 2013-2014 Budget Expenditure Report: In the board packet. There were no questions. Superintendent Lou Goscinski said we are in good shape and doing well.
- B. Projected Fund Equity Balance: In the board packet. Lou Goscinski said the report shows that as of today the projected remaining fund balance available at June 30, 2014 is \$51,264.92. FYI.

SUPERINTENDENT'S REPORT

- A. Digital Learning Initiative: Good News: Lou Goscinski reported that the Commissioner of Education had visited the schools and had an opportunity to see grades K-8 students in action and was quite impressed with what was being accomplished with the Kuno tablets. The commissioner said she would like to have the governor come and visit as well. Lou said we will get second year funding for professional development and some of this will be used to prepare kids for doing schoolwork at home during blizzard days.
- B. Staff Nominations: In the board packet. Superintendent's nominations for central office staff:

Raina S. Chick, Director of Student Services
Carol Pike, Administrative Assistant
Susan Wheeler, Lead Accountant
Michael Wade, Payroll Clerk
Linda Carey, Office Receptionist/Assistant
Michael O'Neill, Finance Manager

Motion by Jack Waldron to approve the superintendent's recommended slate of central office staff, seconded by Jim Curran. The motion passed 10-0.

- C. FY 13 Audit: Lou Goscinski said we have come up with a training plan. He reviewed for the board all the training that has already taken place. Lead Accountant Susan Wheeler said she met with the auditors and was given worksheets electronically to fill in and send back, and she said districts may be hearing from them with questions. She said we went back to 2012 and collected the information they required; we sent them a folder full of information last week on Freedom and as we get information on districts we send it to them as we go along. She said there was a training process for Tyler Technologies, our software company, on rollovers from one fiscal year to another. Lou Goscinski said an assistant had been hired to come in for four Thursdays to provide support for our staff because people will be going on vacation and the priority is to get the audits done. Payroll Clerk Mike Wade said the assistant had sat with him and reviewed the information that was ready to send and made sure it was being sent in the correct format. There was a question as to whether the assistant had had a background check done, and Lou Goscinski said she works for a public school right now and Mike O'Neill knows her.
- D. Sharing Information with RFCS: Report by Jack Waldron about a meeting with representatives from the Robert Frost Charter School to discuss obtaining student information that is required by law. A discussion followed in which it was noted that we

have obligations under federal law to children with disabilities and migrant workers as well as obligations to taxpayers.

Motion by Jack Waldron to approve that Lou Goscinski, Jim Curran and Jack Waldron met with representatives of the Robert Frost Charter School and made a compromise agreement to gain student information and are continuing to pursue that compromise to meet our legal obligations. Seconded by Jim Curran. The motion passed 10-0.

- E. SAU #13 Board Member Representation on Professional Development Committee: Raina Chick explained that the NH Department of Education requires us to have an SAU-wide committee that addresses professional development generally in terms of what we might create for our staff based on student data and to address individual terms that can't be resolved between teacher and supervisor. She said we have a master plan and hope next year to meet at least quarterly. She said we are required to have one school board member in attendance. Helen Steele volunteered to be the school board representative.

Motion by Jim Curran to approve Helen Steele as school board representative to the Professional Development Committee as outlined by Raina Chick; seconded by Dennis Quinn. The motion passed 10-0.

PUBLIC INPUT: Jim Curran said he wanted to thank the SAU board, the individual school districts, and the SAU staff in light of events in Madison, for offering assistance. He said this was greatly appreciated and thank you.

ADJOURNMENT: Motion by Jack Waldron to adjourn, seconded by Jim Curran. The motion passed 10-0 and the meeting adjourned at 7:00 PM.

SAU #13 Joint Board Meeting June 10, 2014

Approved Minutes
Respectfully submitted,

Patricia Ambrose

Patricia Ambrose
Recording Secretary