

1 SCHOOL ADMINISTRATIVE UNIT #13
2 SCHOOL BOARD MEETING
3 TUESDAY, OCTOBER 14, 2014 – 6:00 PM
4 FREEDOM ELEMENTARY SCHOOL
5 DRAFT MINUTES
6

7 Board members attending: Chair Ray O'Brien, Gail Bizer, Jim Curran, Todd Desmarais, Michael
8 Douglass, Wendy Grzesik, Sloane Jarell, Dan Micciulla, Charlie Pugh, Dennis Quinn, Brett
9 Taylor

10 Others attending: Superintendent Lou Goscinski, Student Services Director Raina Chick,
11 Finance Manager Michael O'Neill

12 CALL TO ORDER: Chair Ray O'Brien called the meeting to order at 6:00 PM with 11 board
13 members present. All present pledged allegiance to the flag.

14 APPROVAL OF AGENDA: Motion by Wendy Grzesik to approve the agenda, seconded by Sloane
15 Jarell. There was one addition under Chairperson's Report, "B. 3." With this addition the motion
16 to approve the agenda was approved 11-0.

17 APPROVAL OF MINUTES:

- 18 1. Regular Meeting – August 19, 2014: Motion by Wendy Grzesik to approve the minutes of
19 8-19, seconded by Sloane Jarell. There was a change in wording in one paragraph under
20 School Board Business, New Business, for clarity. With this change the motion to
21 approve the minutes of 8-19 passed 6-0-5 with 5 abstentions.
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- 23 2. Special Meeting – September 18, 2014: Motion by Jim Curran to approve the minutes of
24 9-18, seconded by Todd Desmarais. The motion passed 8-0-3 with 3 abstentions.

25 PUBLIC INPUT: None.

26 CHAIRPERSON'S REPORT

27 A. Calendar

- 28 1. Next Meeting 11-18-14 (Tamworth) @ 6:00 PM. Note: a Public Hearing for the SAU
29 #13 Fiscal Year 2015-2016 will be held at 6:00 PM. The School Board Meeting will
30 follow immediately after the Public Hearing is closed.

31 B. Future Meetings

- 32 1. February 24, 2015 (Madison) @ 6:00 PM
33 2. April 14, 2015 (Freedom) @ 6:00 PM
34 3. On Tuesday, October 21, 2014 @ 11:00 AM there will be a meeting at Tin Mountain
35 regarding installing solar portable panels in schools and municipalities. Ray O'Brien
36 will sent out information on this.

- 37 C. SAU #13 Cooperative Planning Committee: Update: Ray O'Brien said the committee
38 voted to not have a cooperative and put out a report on areas where we can cooperate.

39 FINANCE MANAGER'S REPORT

40 A. 2014-2015 Expenditure Report: In the board packet. No questions.

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42 B. Fund Balance Projection: The board discussed the SAU #13 Fund Balance Projection as
43 of October 14, 2014 of \$97,505.11. It was noted that policy allows for carryover of up to
44 \$50,000, which would leave \$47,506 to offset the proposed 2015-2016 SAU budget.

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46 Motion by Dan Micciulla to maintain a working surplus of up to \$50,000 taken from the
47 6-30-14 fund balance and turn any monies exceeding this amount to the local districts.
48 After discussion it was decided to rescind the motion and defer this to the next meeting.

49 SUPERINTENDENT'S REPORT

50 A. Current Year Impact for Business Administrator (BA) Staffing Change: The board
51 discussed the current year budget impact of hiring a BA. The superintendent pointed out
52 that the SAU would be going from an independent contractor to an employee with
53 benefits. FYI.

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55 B. SAU Policies Reviewed by NHSBA at No Cost: FYI.

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57 C. POLICY GBAA – Sexual Harassment – Employee/Staff: First Reading

58 Motion by Jim Curran to approve Policy GBAA as a first reading, seconded by Gail Bizer.
59 The motion passed 11-0.

60 SCHOOL BOARD BUSINESS

61 *Old Business*

62 A. Review Preliminary SAU #13 2015-2016 Operating Budget: Superintendent Goscinski
63 noted that this projected budget was available at the August board meeting.

64
65 Chair Ray O'Brien started at the bottom line of the budget which showed a grand total of
66 \$670,724, or an increase of \$60,501. He noted that half of the increase, 26,112, is due to
67 the health insurance cost for the BA and another \$8,000 is the BA salary and related
68 costs. It was noted that the fund balance available from the prior two years is \$30,611.

69
70 Motion by Jim Curran to utilize the \$30,611 to offset the cost of the BA this year and to
71 move it to the Public Hearing. Seconded by Brett Taylor. The motion passed 11-0.

72
73 Motion by Dan Micciulla to put in \$43,000 to offset next year's tax rate and to move it
74 to the Public Hearing. Seconded by Jim Curran. The motion passed 11-0.

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76 Jim Curran questioned the 17.82% increase in health insurance. Mike O'Neill said it is
77 based on two factors: (1) the premium holiday situation and (2) we were advised to use
78 10% as an average increase. Charlie Pugh asked if we will have more information by the
79 time of the Budget Hearing, and if so, we don't need to spend more time talking about
80 this now.

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Brett Taylor and Michael Douglass asked for clarification of the account codes used in the budget.

Lou Goscinski said Legal Services is down based on what was expended during the year. Audit Services is the same as the previous year.

Brett Taylor noted in the Office of the Superintendent section that the health stipend is up. Lou Goscinski said this was based on negotiations with the four school board chairs prior to negotiating his second contract. He said the consultant position was phased out and some of it was absorbed that way. Jim Curran noted that Disability Insurance seems to have been added to every function. Mike O'Neill said that the superintendent gets short and long term disability insurance and that everyone else has always been entitled to long term. He said this has been moved to another code.

Jim Curran said Dues looks like a place to save. Lou Goscinski said that is contractual. He said the primary association that he joined is the New Hampshire School Board Administrators Association and he would have to look into why the dues doubled.

Ray moved on to the Office of Business/Finance. Charlie Pugh noted that it covers three different people, the finance manager and two finance assistants, who all get the same function code. Ray noted that a lot of the increase in this section is the health care and salary of the BA. Sloane Jarell said we have to look at what was in the budget last year with necessary contractual changes.

Under Operation/Maintenance Lou Goscinski said the number will most likely change before the next meeting; it could come down. Sloane Jarell questioned the increase in the Telephone line. Mike O'Neill said this covers a portion of the internet costs plus our own line. He said we did have repairs this year and an e-rate problem, with a huge bill from Time Warner.

B. Approve Preliminary SAU #13 2015-2016 Operating Budget for Posting and Public Hearing

Motion by Dan Micciulla to move the preliminary SAU #13 2015-2016 \$670,724 Operating Budget for posting and Public Hearing. Seconded by Dennis Quinn. The motion passed 11-0.

PUBLIC INPUT: None.

NON-PUBLIC SESSION: Motion by Jim Curran to move into non-public session pursuant to RSA 91-A: 3, II (a), (b), (c), & (e), seconded by Dennis Quinn. On a roll call vote, the board moved into non-public session at 7:20 PM.

- Gail Bizer – Aye
- Jim Curran - Aye
- Todd Desmarais – Aye
- Michael Douglass - Aye
- Wendy Grzesik – Aye
- Sloane Jarell - Aye
- Dan Micciulla - Aye

132 Ray O'Brien - Aye
133 Charlie Pugh – Aye
134 Dennis Quinn – Aye
135 Brett Taylor - Aye

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137 The Ayes have it.

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139 A. Personnel Matter: An employee contract was discussed.

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141 Motion by Jim Curran to approve the superintendent's recommendation to extend an
142 employee contract for one year. Seconded by Dennis Quinn. The motion passed 11-0.

143 Motion by Jim Curran to move out of non-public session, seconded by Todd Desmarais. On a
144 roll call vote, the board moved out of non-public session at 7:37 PM.

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146 Gail Bizer - Aye
147 Jim Curran - Aye
148 Todd Desmarais – Aye
149 Michael Douglass - Aye
150 Wendy Grzesik – Aye
151 Sloane Jarell - Aye
152 Dan Micciulla - Aye
153 Ray O'Brien - Aye
154 Charlie Pugh – Aye
155 Dennis Quinn – Aye
156 Brett Taylor - Aye

157
158 The Ayes have it.

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160 ACTION AS A RESULT OF NON-PUBLIC

161 A. Announcement: The board voted to extend an employee contract by one year.

162 ADJOURNMENT: Motion by Jim Curran to adjourn, seconded by Dennis Quinn. The motion
163 passed 11-0 and the meeting adjourned at 7:40 PM.

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165 SAU #13 Joint Board Meeting
166 Draft Minutes

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168 Respectfully submitted,

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170 Patricia Ambrose
171 Recording Secretary