

SCHOOL ADMINISTRATIVE UNIT #13
SCHOOL BOARD MEETING
TUESDAY, NOVEMBER 18, 2014 – 6:00 PM
K.A. BRETT SCHOOL LIBRARY
APPROVED MINUTES

Board members attending: Chair Ray O'Brien, Jim Curran, Todd Desmarais, Michael Douglass, Wendy Grzesik, Sloane Jarell, Dennis Quinn, Brett Taylor, Jen Viger, Jack Waldron

Others attending: Superintendent Lou Goscinski, Student Services Director Raina Chick, Finance Manager Michael O'Neill

CALL TO ORDER: Chair Ray O'Brien opened the Public Hearing on the preliminary SAU #13 FY 16 budget at 6:00 PM with 8 board members present.

PUBLIC HEARING ON PRELIMINARY SAU #13 FY 16 BUDGET

Review of the SAU #13 FY 16 budget: Chair Ray O'Brien reviewed the budget which includes \$670,725 in total operational expenditures, with appropriations of \$837,080 offset by \$209,355 in revenues, resulting in a total of \$627,725 to be allocated to the districts as follows: Freedom, \$160,672; Madison, \$220,269; and Tamworth, \$246,884. A four-year history of apportionment was discussed.

Ray noted that some of the increases in the proposed budget are due to contractual agreements with the special services director and the superintendent, mainly salary and salary-related benefits and health benefits as well as a travel allowance for the special services director which reflects reimbursement for actual mileage. In addition he said the business administrator line is up due to the hiring of a full-time business administrator, also related to health insurance and salary-related benefits that were not previously given.

Ray noted that the default budget is \$668,982 in total operational expenditures, with appropriations of \$835,337 offset by \$209,355 in revenues, resulting in a total of \$625,982 to be allocated to the districts as follows: Freedom, \$160,126; Madison, \$219,657; and Tamworth, \$246,199.

CLOSING OF PUBLIC HEARING ON BUDGET: Chair Ray O'Brien declared the Public Hearing on the Budget closed at 6:21 PM.

Board members Brett Taylor and Todd Desmarais arrived at the meeting at 6:21 PM.

PUBLIC HEARING ON USE OF SURPLUS FUNDS FOR BUSINESS ADMINISTRATOR: Chair Ray O'Brien opened the Public Hearing on the Use of Surplus Funds for the Business Administrator at 6:22 PM:

Ray said over the years we have been seeking a smooth budget office and we settled on a person starting November 1. He said we had to seek ways of finding money and we found money from the fund balance that we could spend and this is something we have already voted to do. The Fund Balance Report was included in the board packet showing a fund balance remaining as of

June 30, 2013 of \$82,665, with 2013-2014 revenues of \$591,329 and expenditures of \$576,489, resulting in a fund balance at June 30, 2014 of \$97,505. The proposed use of surplus funds to offset costs of a full-time vs. a part-time business administrator for 2014-2015 is \$30,611, with a projected June 30, 2014 fund balance remaining at June 30, 2015 of \$44,394. Mike O'Neill noted that we have prior appropriation that we can use now; if this came from revenues we would have to have a hearing, but it is coming from past balances.

CLOSING OF PUBLIC HEARING ON USE OF SURPLUS FUNDS FOR BUSINESS

ADMINISTRATOR: Chair Ray O'Brien declared the Public Hearing on the Use of Surplus Funds closed at 6:33 PM.

SAU #13 REGULAR SCHOOL BOARD MEETING

CALL TO ORDER: Chair Ray O'Brien called the meeting to order at 6:33 PM with 10 board members present.

APPROVAL OF AGENDA: Motion by Jack Waldron to approve the agenda, seconded by Jim Curran. The motion passed 10-0.

APPROVAL OF MINUTES

1. 10-14-14: Motion by Jack Waldron to approve the minutes of 10-14-14, seconded by Brett Taylor. There was one correction in the name of an organization. The motion to approve the minutes as amended passed 8-2, with 2 abstentions.

PUBLIC INPUT: None.

SCHOOL BOARD BUSINESS

- A. Vote to Adopt SAU #13 FY 16 Budget: There was a discussion of the travel allowance for the special services director. The superintendent noted that at a previous meeting the board had empowered the district board chairs to take part in negotiating the contract. This was discussed.

Motion by Jim Curran to move the FY 16 budget of \$670,725 for posting and inclusion into the individual school district warrants. Seconded by Sloane Jarell. The motion passed 9-1 with 1 opposed.

- B. Vote to Adopt FYI 16 Apportionments for Each Constituent School District of SAU #13:

Motion by Jim Curran to approve the apportionments for each town to be included in the school districts warrants. Seconded by Sloane Jarell. The motion passed 9-1 with 1 opposed.

- C. Vote to Approve the use of Surplus Funds:

Motion by Jim Curran to approve the use of surplus funds, seconded by Sloane Jarell. The motion passed 10-0.

D.

Policy GBAA – Sexual Harassment – Employee/Staff: Second Reading:

Motion by Jim Curran to approve and adopt Policy GBAA – Employee/Staff as a second reading, seconded by Wendy Grzesik. The motion passed 10-0.

CHAIRPERSON'S REPORT

A. Calendar

1. Next SAU #13 School Board Meeting: 2-10-15 @ 6:00 PM, Madison Elementary School, Room 201

B. SAU #13 Cooperative Planning Committee: Final Report: in packet.

BUSINESS ADMINISTRATOR'S REPORT

A. FY 15 Budget Expenditure Report: In the board packet. FYI.

B. NHDRA 2014 MS-DS Form for Signatures: Mike O'Neil handed out documents regarding the default budget for board signatures with copies to be sent to the Department of Revenue Administration.

Motion by Jim Curran to approve the default budget of \$668,982 for posting and inclusion into the individual school district warrants. Seconded by Jack Waldron. The motion passed 9-1 with 1 opposed.

SUPERINTENDENT'S REPORT

A. Recommend the Use of a Consent Agenda

Motion by Todd Desmarais to accept the use of a Consent Agenda, seconded by Jim Curran. The motion passed 10-0.

PUBLIC INPUT: None.

ADJOURNMENT: Motion by Jim Curran to adjourn, seconded by Jack Waldron. The motion passed 10-0 and the meeting adjourned at 7:15 PM.

SAU #13 Joint Board Meeting
Approved Minutes

Respectfully submitted,

Patricia Ambrose

Patricia Ambrose
Recording Secretary