

1 SCHOOL ADMINISTRATIVE UNIT #13  
2 SCHOOL BOARD MEETING  
3 TUESDAY, APRIL 23, 2013 - 6:00 PM  
4 K.A. BRETT SCHOOL LIBRARY, TAMWORTH  
5 DRAFT MINUTES  
6

7 Board members attending: Gail Bizer, Bruce Brooks, Jim Curran, Todd Desmarais, Michael  
8 Douglas, Wendy Grzesik, Sloane Jarell, Lisa Lee, Ray O'Brien, Charlie Pugh, Brett Taylor, Jack  
9 Waldron

10 Others attending: Superintendent Lou Goscinski, Student Services Director Raina Shearer Chick

11 CALL TO ORDER: Superintendent Lou Goscinski called the meeting to order at 6:04 PM. All  
12 present pledged allegiance to the flag.

13 SCHOOL BOARD REORGANIZATION  
14

- 15 A. Election of School Board Chairperson: Motion by Charlie Pugh to nominate Ray O'Brien  
16 chairperson, seconded by Jim Curran. The motion passed unanimously.  
17  
18 B. Election of School Board Vice-Chairperson: Motion by Jim Curran to nominate Jack  
19 Waldron vice-chairperson, seconded by Bruce Brooks. The motion passed unanimously.  
20  
21 C. Committees: Manifest Signing: Motion by Charlie Pugh to nominate Jim Curran and  
22 Wendy Grzesik to sign manifests, with Marie Labrie and Brett Taylor as backup.  
23 Seconded by Bruce Brooks. The motion passed unanimously.  
24

25 Gail Bizer arrived at the meeting. Any votes taken prior to this time did not include her  
26 vote.  
27

28 APPROVAL OF AGENDA: Motion to approve the agenda by Jack Waldron, seconded by Wendy  
29 Grzesik. Charlie Pugh asked to add under General Items, Other Matters: "Minutes of  
30 Conway School Board." Ray O'Brien asked to add a discussion of the Cooperative Study  
31 Committees being formed. With these changes the motion to approve the agenda passed  
32 unanimously.  
33

34 APPROVAL OF MINUTES: 12/5/12 SAU #113 Board Meeting: Motion by Wendy Grzesik to  
35 approve the minutes of 12/5/12, seconded by Jim Curran. The motion passed 8-4-0, with four  
36 abstentions.  
37

38 PUBLIC INPUT: None.  
39

40 GENERAL ITEMS  
41

- 42 A. Other Matters: Minutes of Conway School Board: Charlie Pugh said the minutes of the  
43 4/8/13 Conway School Board indicated that one school board member recommended  
44 not renewing the agreement with SAU #13. Discussion followed as to what impact this  
45 would have on the Cooperative Study Planning Committees. Lou Goscinski said the press  
46 has contacted him regarding names of committee members, and the board agreed that  
47 those names could be given to the press. Ray O'Brien proposed scheduling an

48 organization meeting in July to discuss what would be in the interest of the people of the  
49 three towns. Pros and cons of a cooperative district were discussed and Lou said we  
50 would need to get legal advice. Brett Taylor asked if we were talking about just  
51 elementary school or junior and senior high school. Jim Curran said it's to look at all  
52 options. Raina Chick said you are studying to create a structure that will later make  
53 decisions about those things. Jack Waldron said a three-district SAU was unwieldy and  
54 Todd Desmarais agreed, saying it is almost set up to fail. After further discussion it was  
55 agreed that all this would have to be weighed in committee.  
56

57 CHAIRPERSON'S REPORT:

- 58
- 59 A. Welcome New Members & Thanks to Former Members: Chair Ray O'Brien welcomed  
60 new members and extended a thank you to former members.  
61
- 62 B. Calendar  
63
- 64 1. Next Meeting: 5-21-13 (Madison)  
65
- 66 2. Proposed additional 2013 Meetings: 8-20-13 (Freedom), 10-15-13 (Tamworth) & 11-  
67 12-13 (Madison). There was a discussion of whether to have budget and personnel  
68 committees in order to eliminate a number of meetings. Some members didn't see  
69 the need for committees. Brett Taylor said issues are dealt with immediately in board  
70 meetings so you aren't asking the same questions again, as you would with  
71 committees.  
72

73 The board discussed the procedure for evaluating the superintendent. Jim Curran  
74 said he thought that in the future the superintendent evaluation should be done in  
75 January at the local meetings before the elections of new board members. Lou said  
76 that each district has their own policy for evaluating the superintendent, and the  
77 evaluation tool included in the board packets for this meeting is in each policy. The  
78 board agreed that each district board would average their own number and then they  
79 would all be averaged together. Lou said there should be one statement from each  
80 board. Jim said last time we made sure we put in differing opinions, but let's not  
81 write a novel. Todd suggested making recommendations for changes and submitting  
82 these to SAU Chair Ray O'Brien a week before the next meeting. Wendy suggested  
83 that the superintendent do his own evaluation. Lou said he could do that, and he said  
84 the SAU staff are doing evaluations as well. He said the comments will be submitted  
85 to Ray. Charlie said we will have to meet in non-public to do this, just board  
86 members. The board agreed that evaluations of the superintendent would not be  
87 done by school principals.  
88

89 Ray said when we meet in May we will get a projection from Mike O'Neill about  
90 closing out the year financially. He said the August, October, and November  
91 meetings are all finance-related and the two in the spring include our responsibility  
92 for evaluation. He said next year we'll put this in the January and February district  
93 meetings before the old members are gone.  
94

95 SPECIAL EDUCATION ADMINISTRATOR'S REPORT: None.

96 FINANCE MANAGER'S REPORT:  
97  
98

- 99 A. 2012-2013 Budget Expenditure & Revenue Reports: In the absence of Finance Manager  
100 Michael O'Neill, the superintendent handed out documents related to the financial audit  
101 for the fiscal year ended June 30, 2011, as well as fund balance projection as of April 21,  
102 2013. These were discussed. The Fund Balance Projection Report showed a projected  
103 budget balance of \$2,183 and a total projected fund balance of \$94,448, with a projected  
104 resulting fund balance as of June 30, 2013 of \$74,448. Jim Curran cautioned that we  
105 don't have the unreserved fund balance from last year yet, and Lou said we hope to have  
106 that by the May meeting. Charlie Pugh said this is good interim work but we can't make a  
107 decision till we get the audit for June 30, 2012.  
108
- 109 B. Projected Fund Equity Balance: Already covered.  
110
- 111 C. Status of Audits: Lou said the audit for SAU #13 is essentially done and he hopes to have  
112 it for the May meeting.  
113
- 114 D. Discuss Collaborative Purchases by Districts: Lou said Mike O'Neill has been calling and  
115 getting information on package deals, for example, for things like fuel oil. He asked  
116 board members if there is any reason why you would not want to participate in a package  
117 as a board. Jim Curran said he had no problem with participating. Lou said we'd like to  
118 lock in a price for all three districts and we would want your collective blessings to let us  
119 negotiate. The board agreed with this.  
120

121 SUPERINTENDENT'S REPORT:

- 122 A. SAU Personnel Recommendations: Discuss May Target Date: Placeholder for now. The  
123 superintendent will have recommendations in May.  
124
- 125 B. 1:1 Digital Learning Initiative: Lou handed out information on the "1.1 Digital Learning  
126 Initiative" to the board but said he will speak to each individual board about this. As a  
127 brief overview he said we are exploring digital 1:1 learning. He said he has received  
128 support from the NH Department of Education, and we will be given \$100,000 over four  
129 years for this program, of which we have already received \$25,000. He said the state has  
130 many initiatives going on that will transform education, and this program dovetails  
131 nicely with what the state is doing. Jim said the next thing is the staff buy-in. The board  
132 thanked the superintendent for all his efforts so far.  
133
- 134 C. Board Member Training in Concord: April 30, 5:00-8:00 PM in Concord.

135 SCHOOL BOARD BUSINESS:

- 136 A. Evaluation of Superintendent: Process: Already covered  
137
- 138 B. Substitute Training Day – Jim Curran: Jim said a substitute training day has never been  
139 done before SAU-wide, but it would allow substitutes to go through policies and  
140 procedures and for the superintendent's administrative assistant to get paperwork done.  
141 Lou said he will get together with the principals and see about putting something  
142 together.

143 NON-PUBLIC SESSION: At 8:15 PM Jim Curran moved to enter non-public session pursuant to  
144 RSA 91-A: 3, II (a), (b) & (c). Seconded by Wendy Grzesik. On a roll call vote, the board entered  
145 non-public session:

146 Gail Bizer – Aye  
147 Bruce Brooks – Aye  
148 Jim Curran – Aye  
149 Todd Desmarais – Aye  
150 Michael Douglas – Aye  
151 Wendy Grzesik – Aye  
152 Sloane Jarell – Aye  
153 Lisa Lee – Aye  
154 Ray O’Brien – Aye  
155 Charlie Pugh – Aye  
156 Brett Taylor – Aye  
157 Jack Waldron – Aye

158  
159 The Ayes have it.

160  
161 A. Personnel Matters: Bruce Brooks brought up a personnel issue which was discussed by  
162 the board.

163  
164 B. Other Qualifying Matters: Motion by Todd Desmarais to allow Lou Goscinski and the  
165 SAU staff to carry over unused vacation days till August. Seconded by Jim Curran. The  
166 motion passed unanimously.

167 ADJOURNMENT: At 8:40 PM Todd Desmarais moved to adjourn the meeting, seconded by  
168 Sloane Jarell.

169  
170 SAU #13 Joint Board Meeting April 23, 2013

171  
172 Draft Minutes  
173 Respectfully submitted,

174  
175 Patricia Ambrose  
176 Recording Secretary  
177