

**SAU #13 – Freedom (K-6), Madison (K-6) & Tamworth (K-8) Schools**  
*Frequently Asked Questions About Remote Instruction School Days (9-30-14)*

**1. Will all school cancellation days be Remote Instruction School Days?**

No. There are many factors that need to be considered when declaring a Remote Instruction School Day. There will be times when traditional snow days are declared.

**2. Will a Remote Instruction School Day be declared on delayed openings and early release days?**

No. A Remote Instruction School Day may only be declared when the weather or other emergencies necessitate the closing of school for the entire day.

**3. How will I be notified when a Remote Instruction School Day is declared?**

The superintendent will use ALERT NOW, the school's automated phone announcement system, to notify you when a Remote Instruction School Day is declared. The message you receive will inform you that school is cancelled **and** a Remote Instruction School Day has been declared. A Remote Instruction School Day will be posted on school websites. Although school cancellation notifications will be sent to local radio and television stations, the declared Remote Instruction School Day will not be advertised on radio or television stations. Therefore, it is very important for you to pay close attention to the phone message.

**4. What if I do not have Internet at home?**

The technology used for Remote Instruction School Days is unique because it allows students who do not have access to the Internet to work on academic assignments with their KUNO tablets. This is achieved when teachers "push" assignments to their students from CLOUD (Internet) software to their KUNO tablets. If parents and students have questions about assignments, they may call the school to leave a message for the teacher on voicemail. Teachers will check phone messages during the day and it is expected they will return calls. In addition, teachers will provide their students with hard copies of assignments for each Remote Instruction School Day.

**5. What happens if the Internet is down, during power outages, or phone outages?**

Teachers will provide their students with hard copies of assignments for each Remote Instruction School Day.

**6. Do teachers work on Remote Instruction School Days?**

Yes. Teachers will be available online, through their school email, and school phone extensions between 9:00 a.m. to 11:30 a.m. and 1:00 p.m. to 2:00 p.m. to answer questions students and parents may have about assignments. In addition, teachers will engage in various activities including but not limited to: lesson planning, content research, grading, collaboration with other teachers, and professional development. This is a full workday for teachers.

**7. How is attendance determined?**

Remote Instruction School Day assignments are due the next day the student is in attendance. A student who does not hand in assignments will be marked as absent and it shall be recorded according to School Board Policy JHBB: Attendance Monitoring. The principal may declare assignments not handed in by the student as an excused absence according to School Board Policy JH: Student Absences and Excuses. A student who is excused will be allowed additional time to make up the assignments as with any excused absence. The principal may declare incomplete assignments handed in by the student to be sufficient to declare a student not absent. This will be determined by the principal, in consultation with the student's teacher(s), on a case-by-case basis. Missing assignments, assignments not turned in by the established deadline, and incomplete assignments may negatively affect a student's grade.

**8. Will Remote Instruction School Days need to be made-up in June?**

Only if, less than 80% of the students do not complete their assignments. Reports from other school districts that use Remote Instruction School Days indicate completion rates over 80%.

**9. Do Remote Instruction School Days apply to my children who attend School in Conway?**

No. Currently, the Conway School District is exploring the use of Remote Instruction School Days.

**If you have other questions or need more information please contact the school principal.**